

**UNAPPROVED MINUTES
CITY OF MILPITAS
SISTER CITIES COMMISSION**

Minutes: Regular Meeting of Sister Cities Commission (SCC)
Date of Meeting: Thursday, October 23, 2003
Place of Meeting: Milpitas City Hall, 455 E. Calaveras Blvd., Committee Conference Room

I. Roll Chair Garcia called the meeting to order at 7:00 p.m.

Commissioners/Alternates Present: Arthur, Chahal, Garcia, Grilli, Iringan, Mateo, Swiger
Commissioners/Alternates Absent: Downey, Lind
City Council Liaison Present: Bob Livengood
MUSD Liaison Present: Mike Mendizabal

II. Alternates Alternate Mateo was seated.

III. Pledge Chair Garcia led the Commission in the Pledge of Allegiance.

IV. Minutes MOTION to approve the Minutes of September 25, 2003, and October 1, 2003.

M/S: Chahal/Iringan Ayes: Arthur, Chahal, Garcia, Grilli, Iringan, Mateo, Swiger

V. Agenda MOTION to approve the October 23, 2003 agenda.

M/S: Iringan/Chahal Ayes: Arthur, Chahal, Garcia, Grilli, Iringan, Mateo, Swiger

VI. Announcements/Correspondence

Chair Garcia announced that Leslie Stobbe, Staff Liaison is on bereavement leave and the commission sent her a card.

VII. Citizen's Forum

None.

VIII. New Business

1. MEETING SCHEDULES THROUGH THE HOLIDAYS

Staff noted that the two upcoming commission meetings occur on national holidays: Thurs., Nov. 27 is Thanksgiving Day and Thurs., Dec. 25 is Christmas Day. Recommendation was to reschedule the Nov. mtg. to 11/20/03. Discussion followed that there was no pending business through January 2004.

Motion to cancel the November and December meetings, and reconvene on January 22, 2004.

M/S: Iringan/Chahal Ayes: Arthur, Chahal, , Grilli, Iringan, Mateo, Swiger
Nays: Garcia

2. 2004 DRAFT WORK PLAN REVIEW

Per consensus from the commission, this item was moved to the January 22, 2004, agenda.

IX. Old Business

3. DAGUPAN CITY, PHILLIPINES: SISTER CITIES RELATIONSHIP

Chair Garcia and the commissioners welcomed two delegates from Dagupan; Rolando Legaspi, Executive Assistant III, Dagupan City Mayor's Office, and Gabriel Cardinoza, Administrative Officer IV, Dagupan City Council. Commissioner Iringan stated that they would like to discuss the December visit to Dagupan for its Pawl Dagupan City Fiesta.

Mr. Legaspi stated that Milpitas visitors would be included in the dinner reception and tours. Dagupan is also creating their own sister cities committee. Also, the Dagupan Mayor will arrive in Milpitas on November 16, 2003, and will be visiting for up to two weeks. Mr. Legaspi will be in contact with Iringan regarding the details of the visit. He also thanked the commission for their warm reception.

Iringan noted that Commissioner Arthur and Mayor Esteves will both travel to Dagupan for the December visit.

Garcia stated that December is a difficult time for people to travel because of family commitments. In addition, travel costs are very high during the holiday months. She suggested picking a different time of year for visits. Mr. Legaspi agreed to work on a visit that would be more suitable for additional visitors.

Arthur asked if they are planning to have a student exchange. Mr. Legaspi stated that they would like to have a student exchange at some point; however, their main focus now is on a government exchange. Garcia suggested an evaluation after their two-year commitment and perhaps that would be the best time to consider a student exchange.

4. RECOMMENDATION OF SISTER CITIES RELATIONSHIP: HUIZHOU CITY, CHINA

Chair Garcia did not have any updated information for this item. It is expected that the final MOU for Huizhou will be reviewed by the commission at their January meeting, and will then be presented to the City Council in February 2004.

5. RECOMMENDED SISTER CITIES RELATIONSHIP: TSUKUBA CITY, JAPAN

During its special meeting of Oct. 1, 2003, the commission received a request from Tsukuba City representatives to edit the current MOU. The commission made two subsequent motions: 1) a recommendation that the current MOU be withdrawn, and; 2) a recommendation to amend the MOU for a length of two years, reduce the number of delegation individuals, and other reformatting details. The commission directed staff to provide a redrafted MOU, which was included in the packet.

Staff stated that any changes to the MOU do need to be presented to the City Council.

Chair Garcia stated that the visit in June is still expected to take place, and requested that staff add this item to the agenda for January 22, 2004.

IX. CITY COUNCIL LIAISON REPORT

No report.

VIII. FUTURE AGENDA ITEMS

1. Chair & Vice Chair Elections (January)
2. 2004 Draft Work Plan Review (January)
3. Standing Items: Sister City Relationships/Cultural Exchanges:
 1. Tsukuba Relationship & Cultural Exchanges
 2. Dagupan Relationship & Cultural Exchanges
 3. Recommended Sister Cities Relationship: Huizhou, China

XII. Adjournment

No further business was discussed with the meeting adjourned at 7:53 p.m. until the next regularly scheduled meeting, Thursday, January 22, 2004.

M/S: Grilli/Iringan Ayes: All

Respectfully Submitted,

Holly Cuciz
Recording Secretary